

Tuition Payment Information

1. Tuition statements are sent by the tuition management system, prior to the due date, to the email(s) listed on the account. You will be able to select a due date between the 1st and 10th of the month. A \$25.00 late fee will be charged to the tuition account if payment is not received by the 10th of the month. Tuition payments are only accepted through your tuition management account.
2. **TK-12 Annual Tuition** has 3 payment options:
 - Prepayment: One payment, tuition due by **June 1st**.
 - 12 Month: Payments are divided into 12 equal payments beginning **June 1st** and ending **May 1st**.
 - 10 Month: Payments are divided into 10 equal monthly payments beginning **August 1st** and ending **May 1st**.
 - If enrolled after the 1st day of school your payment plan will be **Late Enroll**. Monthly tuition will be billed beginning **September 1st** or the 1st day of enrollment, whichever is later, and ending **May 1st**.
 - **Growth Fee**: Payments are divided into 10 equal monthly payments beginning **August 1st** and ending **May 1st**.
3. **Preschool tuition** is a year-round program billed on a monthly basis. Annual preschool tuition is divided into twelve equal monthly payments; the current rate reflects holidays, in-service days and days that the school is closed.
4. **Daycare**: BCS offers daycare for grades TK-8th; Before school care is offered from 6:30-8:00am and After school care is offered from 3:00-6:00pm.
 - Daycare is available for a yearly fee and is divided into 9 monthly payments from **September 1st** to **May 1st**.
 - TK-8 Special Daycare: When school is not in session (not including holidays), special daycare is available for an additional fee of \$40.00 per day. Student must be registered for special daycare in advance.
 - Change of Daycare Contract: Notification of changes or withdrawal from the daycare program must be made prior to the 1st of the month. A \$10.00 fee will be charged per contract change per student, and is not prorated.
 - Minimum days apply to grade levels TK-8th. Students enrolled in After School Daycare may participate in minimum day daycare for no additional charge. All other students must pay for minimum day daycare if needed for a fee of \$20 per day.
5. **Late Enrollment**: Any PS-12 student with a start date on the 1st –15th of any month will be required to pay the full month's tuition. Those with a start date after the 15th of the month will be required to pay one-half month's tuition for the first month.
6. **Fees and Charges**:
 - Late Payments: A late fee of \$25.00 will be added to any account which is not paid in full by the 10th of each month, whether you receive a statement or not.
 - Returned Checks: A \$25.00 charge will be added to any account for each check returned by the bank for any reason.
 - Late Pickup: All TK-8 Students must be picked up within 15 minutes of school release. If student is not picked up, student will be sent to the office, parent will be notified and a late fee of \$3.00 per minute will be added to family account. All Pre-school and Daycare students picked up after 6:00pm will be assessed a late pick up fee of \$3.00 per minute.
7. **Withdraw from School**: If it becomes necessary to withdraw a student from our 2024-25 program, a two-week written notice is required with a parent completing a release of contract form. **The two-week notice starts from the day we receive the signed contract release form and all tuition and fees due are payable through the end of the two-week notice.** Release from any TK-12 contract requires board approval, and a fee of \$150.00 per withdrawing student. The \$150.00 withdrawal fee will be waived if notice is given by June 30, 2024. All new student and registration fees are non-refundable. The last day to withdraw your TK-12 student without accruing tuition is August 1, 2024.
8. **Preschool**: A two-week written notice on an official withdrawal form is required from the primary parent. The two-week notice starts from the day we receive the signed withdrawal form. Should you choose at any time to withdraw from the preschool program for any length of time, a child from our waiting list will be given the opportunity to take the opening.

Tuition Policies

- *If tuition account is not paid in full by the end of the month, you will be contacted with the following options: 1) bring the account current; 2) get an approved arrangement in writing from the business office; or 3) withdraw child(ren). If these options are not followed, your child(ren) will not be allowed to continue attending until payment is made in full. In the event that an account should remain delinquent, the school reserves the right to turn the account over to a professional agency for collection.*
- *All payments will be applied to the oldest account balance.*
- *New student and registration fees are non-refundable.*