



Application For Employment

An Equal Opportunity Employer

Date: _____

Name: _____
Last First Middle

Address: _____ City/State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Position(s) Applying For: _____

Full-Time _____ Part-Time _____ Days Available _____ Salary Desired _____

Date Available For Employment: _____

Have you previously applied at or worked for Bradshaw Christian School?..... Yes ___ No ___

If yes, when? _____

Why are you applying for work at Bradshaw Christian School?

"
"
"
"

If hired, would you have a reliable means of transportation to and from work?..... Yes ___ No ___

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of Minimum legal age.)..... Yes ___ No ___

If hired, can you present evidence of your U.S. Citizenship or proof of your legal right to live and work in this country?..... Yes ___ No ___

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?..... Yes ___ No ___

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for the eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? Yes ___ No ___

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

State of Applicant's Christian Faith

Because of the nature of the Christian ministry, we are concerned that our employees be committed to Christian perspective. Please take a moment to answer the following questions, which will help us evaluate your compatibility with the Christian work environment and focus at BCS.

Are you currently attending church?.....Yes___ No___

If yes, what is the name of your church? _____

What is the pastor's name? _____

In what ways are you involved in your church and/or other Christian organizations?

"
"
"
"

In some detail, describe your Christian walk and background and how you came to faith
In Jesus Christ.

Employment History

List below all present and past employment starting with your most recent employer. You must complete This section even if attaching a resume.

Employer: _____ Phone No. _____
Type of Business _____ Supervisor's Name _____
Address and Street _____ City _____ State ____ Zip _____
Dates of Employment: From _____ To _____ Weekly Pay : Start _____ End _____
Your Position and Duties:
"
Reason for Leaving: _____
May we contact this employer for a reference?.....Yes ____ No ____

Employer: _____ Phone No. _____
Type of Business _____ Supervisor's Name _____
Address and Street _____ City _____ State ____ Zip _____
Dates of Employment: From _____ To _____ Weekly Pay : Start _____ End _____
Your Position and Duties:
"
Reason for Leaving: _____
May we contact this employer for a reference?.....Yes ____ No ____

Note: Attach additional page(s) if necessary.

Office Skills and other Qualifications (if applicable)

Computer applications/programs in which you have demonstrated proficiency:

"

Please summarize special skills and qualifications acquired from employment, military service or other experience:

"

If you are multilingual, please list languages that you can read, write or speak fluently:

"

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

_____	_____	_____	_____	_____
First Name	Last Name	Phone		
_____	_____	_____	_____	_____
Address and Street	City	State	Zip	

_____	_____
Occupation	No. of years Acquainted

_____	_____	_____	_____	_____
First Name	Last Name	Phone		
_____	_____	_____	_____	_____
Address and Street	City	State	Zip	

_____	_____
Occupation	No. of years Acquainted

_____	_____	_____	_____	_____
First Name	Last Name	Phone		
_____	_____	_____	_____	_____
Address and Street	City	State	Zip	

_____	_____
Occupation	No. of years Acquainted

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely
Initials affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Bradshaw Christian School to thoroughly investigate my references, work records, education, and other matters related to my suitability for employment and further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Bradshaw Christian School, and that no promises or representations contrary to the foregoing are binding on Bradshaw Christian School unless made in writing and signed by me or a Bradshaw Christian School designated representative.

_____ Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment) be conducted by internal personnel employed by Bradshaw Christian School, I am entitled to copies of any such public records obtained by Bradshaw Christian School unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

Initials

_____ I waive receipt of a copy of any public record described in the paragraph above.

_____ Date

_____ Applicant's Signature